

MINUTES

A meeting of the Churchyard & Cemetery Working Group was held on Saturday 8 Dec 2007 at 10.00am in the Churchyard

Present N J Maggs – Chairman, Mrs B Leighton, Mr J Richmond, Mrs M Footner, Mrs D Howitt, Mrs J Buck – Deputy Clerk

- 1. To Receive Apologies**
Mrs M Wigley – Acting Burial Clerk
- 2. Welcome Councillor John Richmond to Working Group**
Chairman welcomed Councillor Richmond to the Group
- 3. To Approve Minutes of the Meeting held 12 May 2007**
Proposal Minutes were approved. 1st NM 2nd MF **Carried**
- 4. Matters Arising**
 - 4.1 3.2 Hand rail installed at front entrance.
 - 4.2 3.5 Soil has been removed from soil bays.
 - 4.3 5.2 General tree trimming back now needed – has been completed
- 5. Damaged Memorial Stone**
 - 5.1 Inspection of broken memorial stone – Ltr received from relative.
 - 5.2 Confirmed that anchor fixings did not appear to be long enough and the matter should be referred back to the stone masons with costs to relative. **MS/MW**
 - 5.3 Deputy Clerk to confirm with ICCM if any update on anchor fixing rules. **JB**
- 6. Topple Testing**
 - 6.1 Deputy Clerk confirmed that permission had been granted from PCC and we can go ahead with Topple Testing programme.
 - 6.2 JR has volunteered to assist Deputy Clerk with project.
 - 6.3 Meeting scheduled for 8 Jan 08 **JB/JR**
- 7. Path Overlaying Update**
 - 7.1 Deputy Clerk confirmed that application for COMMA Grant had not been submitted as closing date had passed which we were unaware of.
 - 7.2 Funding can be sought from BIFFAWARD. Deputy Clerk to proceed with submitting application. **JB**
- 8. Garden of Remembrance**
 - 8.1 Area looking a little overgrown and 'cross' is now undefined. Deputy Clerk to produce new planting program for commencement in spring. **JB**
- 9. Inspection**
 - 9.1 Hedge needs topping to 6ft **Grounds**
 - 9.2 New slab placed over entrance to Montague Vault has sunk slightly. Arrange re-siting with stone masons. **MW**
 - 9.3 Three graves in Lawn Cemetery with slate/stone chippings. Monitor to ensure keep tidy. **JB**
 - 9.4 Soil bays tidy. Remove ½ soil heap to side. Spread remaining to level area and seed in the spring. **Grounds**
 - 9.5 Remove low branches from Laurel tree in far left corner of old cemetery. **Grounds**
 - 9.6 Seed in spring area where two trees recently removed. **Grounds**
 - 9.7 Dead branches in conifer tree in old cemetery. Obtain quote from GTS. **Grounds**
 - 9.8 Remove rabbit soil from pathways in old cemetery. **Grounds**
 - 9.9 Request for cycle racks to be installed. Located area close to front. Deputy Clerk to seek permission from PCC and install. **JB**
- 10. 2007/08 Budgets**
 - 10.1 Nothing adverse to report
- 11. 2008/09 Precept**
 - 11.1 Carried out at Parish Council Meeting

Nigel Maggs, Chairman