

**BRAMPTON PARISH COUNCIL**  
**CHAIRMAN: John Michael Bainbridge**



**Minutes of the meeting held on Wednesday 16<sup>th</sup> of February 2022**  
**Brampton Memorial Centre, High Street, Brampton**  
**7.15pm**

**Present:** Mike Bainbridge, Chairman (JMB), Nigel Maggs, Vice Chair (NM), Mike Shellens, Vice Chair (MS), Margaret Footner (MF), Malcolm Beswick (MB), John Childs (JRC), Glen Brown (GB), Jon Chitty (JC), Linda Hicks (LH), Alan Mellor (AM), Liz Ruston (LR), Ronald Stevenson (RS)

**In attendance:** Kathryn Hornett (KH) Assistant Clerk

**01/02/22 Chairman's Opening Remarks**

He thanked everyone for attending the meeting and coming out in the inclement weather.

**02/02/22 To Receive Apologies for Absence.**

John Morris, District Councillor.  
Patricia Jordan, District Councillor  
Ken Billington, County Councillor  
Simon Jordan – Away on holiday  
Catriona French – Unwell

**03/02/22 To Receive Declarations of Interests**

All dispensation requests must be made to the Clerk prior to the meeting. You must comply with the statutory and the Authority's requirements to disclose and withdraw from participating in respect of any matter in which you have a disclosable pecuniary interest.

MS declared an interest in planning application 22/00292/HHFUL 15 High Street, Brampton

JC declared an interest as a member of the Bramshed

**04/02/22 Village Hub**

04/02/22.1 Mens' Shed – To consider the approval of the remainder of the agreed donation upon receipt of the breakdown indicating how the money is to be used.

JMB said Trevor Stone had been in contact to ask for the consideration of the remaining 50% of the donation, as voted on in the January meeting, to be considered in the March Parish Council Meeting.

An overwhelming majority of councilors agreed that this decision had been minuted incorrectly in the minutes of that meeting, and that it had, in fact, been agreed to give the full amount requested in one payment at that time.

04/02/22.2 JMB reported that he had heard that membership to the Bramshed had been closed.

JC didn't think this was the case but would enquire and report back.

*Note. Following the meeting, JC informed councillors that he had spoken to Stephen Hodgson – a member of the Bramshed steering group – and that he had confirmed that membership was still open.*

- 05/02/22 Youth Matters & Funding**  
No report was sent for this meeting.
- 05/02/22.1 Parish Sports Programme 2022  
JMB noted to councillors that they had, in the past, previously agreed to fund such activities, but that there had been very poor attendance.  
MB agreed to discuss the sports programme at the Sports & Recreational Committee Meeting on 9<sup>th</sup> March and he would discuss further details with Tom Leonard.
- 06/02/22 District Council Report**  
No report received this month.
- 07/02/22 County Councillor Report.**  
No report received this month.
- 08/02/22 To Approve the Minutes of the Meeting held on the 19<sup>th</sup> of Jan 2022**  
Amendments made by hand:  
To those present – “JMB put forward two proposals – 1. To provide the Bramshed with the full sum upfront, 2. To request further breakdown and clarification of figures, with the allocation of 50% of the requested funds now and the remainder to be agreed at the next Parish Council meeting.  
NM seconded acceptance of proposal 2, 9 councillors agreed” should read  
JC seconded proposal 1, majority were in agreement.  
Following which it was resolved to accept the minutes as being a true record of the meeting.
- 09/02/22 To Receive an Update about the Progress of Resolutions from the last Meeting.**
- 196/12/21.1 150/10/21.2 P Menczer to email John Morris re Afghan families settling into village,  
Outstanding. **Action: P Menczer**
- 196/12/21.3 177/11/21.2 155/10/21.4 the refuge crossing point at Saracen Gardens is too small, those that put it in did it incorrectly. The Parish Council will write to the County Council. JMB said the refuge point was the correct size when designed. The Parish Council will write to the County Council.  
JMB proposed to remove this action – at time of design the crossing was compliant.  
Agreed to be removed.
- 196/12/21.4 177/11/21.3 Ken Billington to chase up the County council carrying out a safety audit of the access point leading from Belle Isle to West End.  
Outstanding, JMB will contact Mr Billington regarding the results of any action taken so far.  
Outstanding. **Action: JMB**
- 196/12/21.5 177/11/21.3, 158/10/21.2, 135/09/21.1 NM to engage with the Belle Isle Residents Association re the access point leading from Belle Isle to West End. This is proving dangerous and should, perhaps, be closed NM to attend the Belle Isle residents AGM on the 24<sup>th</sup> of January 2022.  
NM attended the Belle Isle AGM was informed that it is not owned by residents. Residents have no interest in closing off and wish to keep as is.

- 196/12/21.6 177/11/21.4, 158/10/21.3 138/09/21.5 Hidden milestone, action still required. To be returned to the next Greens & Footpaths meeting, 7<sup>th</sup> February 2022 for further discussion.  
Greens & Footpath committee agreed for Clerk to check with the Milestone Society that it has no concerns if the milestone is moved a few metres to where it can be seen.
- 196/12/21.7 177/11/21.5 136/09/21.1 JMB to liaise with Laura Hampshire at HE re outstanding issues relating to new bridleways and footpaths. Outstanding.  
**Action: JMB**
- 196/12/21.8 177/11/21.6, 138/09/21.1 JMB to write to Highways England regarding the unfinished footpath from West End to the A14. Outstanding.  
**Action: JMB**
- 196/12/21.11 179/11/21.5.2 A brief discussion was held regarding the lighting of the beacon at the Lady Olivia Centre and for how long it would be lit. A question was asked as to whether the land upon which the beacon stood would be owned by the Parish Council at the time of the celebrations. GB and MS will lobby the District Council regarding this using the Jubilee Celebrations as a lever. MS & GB to attend meeting with HDC w/c 21/02/22  
Outstanding. **Action: GB/MS**
- 196/12/21.13 NM reported that he had cycled past the old officer's mess in the dark and there are no streetlights. The clerk said that she had spoken to Campbell Buchanan on the matter and was told there are no plans to install lighting. However, it was agreed to write to Campbell Buchanan and will liaise with MS before doing so. Campbell Buchanan sold street to another company; MS will chase up with new company – Linden Homes  
Outstanding. **Action: MS**
- 198/12/21.5 Clerk to check legislation re the draft CCTV policy  
Outstanding. **Action: Clerk**
- 198/12/21.6 Clerk to draft a Freedom of Information Act policy  
Outstanding. **Action: Clerk**
- 05/01/22.1 Clerk to respond to PC Bianchi to ask what is being put into place to help and how often patrols occur.  
Clerk contacted PC Bianchi but is yet to receive a response.
- 11/01/22.1 MB to enquire with piper regarding their availability to perform at the Queen's Jubilee.  
Complete.
- 10/02/22 To receive and consider recommendations from the following committee meetings**
- 10/02/22.1 Churchyard & Cemetery held on 6<sup>th</sup> of January 2022  
Noted and agreed. JC proposed acceptance, NM 2nd.
- 10/02/22.2 Churchyard & Cemetery held on 26<sup>th</sup> January 2022  
MF pointed out to councillors that the Clerk had advised them against the decisions but that the committee had agreed to go against the advisement. Noted and agreed. NM proposed, MB 2nd.
- 10/02/22.3 Sports & Recreations held on 31<sup>st</sup> January 2022  
Noted and agreed. AM proposed, LR 2nd.
- 10/02/22.4 Greens & Footpaths held on 7<sup>th</sup> February 2022  
Item 8.1 NM made comment that this should read 4.5 not 5.4  
Item 6.2.7 MF requested to remove "MF believes the house nearby is tenanted"  
Item 6.2.8 LH added over the last two Summers this area has been very busy, and pedestrians are having to walk on the road.  
Item 6.2.6 LR confirmed this field is not belonging to her, and therefore is to be changed in the minutes. Is this owned by Highways or County Council?

Clerk to chase and confirm.

**Action: Clerk**

Item 9.1 should read an Oak on order to commemorate the Jubilee.  
The above amendments are to be made following which the minutes were noted and agreed.

MF proposed, MB 2<sup>nd</sup>.

10/02/22.5

Finance held on 9<sup>th</sup> February 2022

Remove John Childs (JRC) from 'Present' as did not attend. The minutes were then noted and agreed. NM proposed, LR 2<sup>nd</sup>.

**11/02/22**

**Parish Council Matters**

11/02/22.1

Queen's Jubilee Celebrations – Working Party Set Up – Update

MB asked whether any other councillors wished to join along with himself and JC? No other councillors expressed an interest in so doing.

MB suggested closing the non-residential part of the High Street and bring everyone together with a street party-style event.

JMB said it may disrupt residents' plans for travelling over the long bank holiday weekend and if this were to happen residents should be consulted beforehand.

MB and JC agreed to get together to discuss ideas.

11/02/22.2

Planting a tree for the Jubilee – to consider purchasing a tree plaque via the Royal British Legion £119.99

RS said that it seemed like a good price

JRC agreed that it seemed a good price, but it would be good to find out more information and what you would get for the money.

**Action: Clerk**

11/02/22.3

A brief update following the meeting held with the Neighbourhood Sergeant on the 3<sup>rd</sup> of February and the incident occurring on the same day involving the Memorial Centre to be held as a refuge centre

JMB reported that authorities deemed the incident at the Nursery in Brampton to be a virus – samples were taken and tests done, but there didn't seem to be a conclusive answer. However, it wasn't deemed to be a threat to the wider public. The Memorial Centre was used as a base for authorities and for parents of children at the nursery.

Not much to report, otherwise, from Sergeant Carminati.

11/02/22.4

To consider including the clause that all new councillors promise to undertake training into the 'Declaration of Office' form.

JMB believes that all councillors, new and old, should undertake the training but especially all new councillors.

MB said he undertook the training at the end of last year and said it was very interesting, he learnt a lot.

JMB suggested it should be mandatory.

MS asked if it is made mandatory, what happens if councillors do not attend and how would it be 'policed'?

JC proposed that when signing the 'Declaration of Office' form you acknowledge that you will undertake the training.

MB seconded, 2 further councillors agreed to accept, 5 councillors were against, 2 abstained and JMB was the deciding vote to accept the proposal.

**12/02/22**

**The Lady Olivia Centre**

12/02/22.1

To consider a 'soft opening' of The Lady Olivia Centre

JMB suggested that whilst the contractors are still fitting the centre, the Lady Olivia Centre could be opened prior to the June opening date for regular hirers, with the understanding that classes could be cancelled at short notice to allow contractors to access the centre, when needed, and to close off the

stage area to use as storage.

JRC gave an overview of what is still to be completed in the centre and a brief discussion was had regarding works still expected from contractors.

MS suggested that JRC & JMB meet within the next few weeks to discuss remaining work and decide if it's feasible to open the centre earlier than planned.

The consensus was to get the centre opened as soon as was safe to do so. It was agreed to discuss again at the next Parish Council meeting, following JRC & JMB meeting to discuss the matter.

**13/02/22 Planning – Monthly Report**

Circulated prior to the meeting. NM led the meeting through the report page by page. No further questions. MB proposed acceptance, JC seconded this, all agreed.

**14/02/22 Parish Communications**

14/02/22.1 Brampton Magazine

14/02/22.2 Facebook Page

14/02/22.3 Website

All the above are working well with nothing in particular to report.

**15/02/22 Representatives Reports**

None received.

**16/02/22 Correspondence Received**

16/02/22.1 JMB attended a meeting with Highways & Buckden Parish Council, and gave councillors a brief report of the meeting.

16/02/22.2 JMB attended a remote meeting with the Police & Crime Commissioner, and gave councillors a brief report of the meeting.

**17/02/22 To Accept Notices and Matters for The Next Agenda**

*Please note that no decisions can lawfully be made under this item, LGA 1972 s12 10(2)(b) state therefore the Council cannot lawfully raise matters for discussion.*

To discuss The Lady Olivia Centre and the possibility of 'soft' opening ahead of the proposed 1<sup>st</sup> of June planned opening date – following meeting of JRC & JMB

To discuss caretaking requirements and vacancies

**EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

**18/01/22 Confidential Matters**

Nothing raised under this item.

The meeting was closed at 9.00pm.

Signed:  
Chairman

Date: