

BRAMPTON PARISH COUNCIL
CHAIRMAN: John Michael Bainbridge



Minutes of the Brampton Parish Council meeting held at 7.15 pm (to allow for 15 mins public open surgery) at the Memorial Centre, Thrapston Road, Brampton on Wednesday 16th of March 2022.

Present: Mike Bainbridge, Chairman (JMB), Nigel Maggs, Vice Chair (NM), Mike Shellens, Vice Chair (MS), Glen Brown (GB), John Childs (JRC), Jon Chitty (JC), Margaret Footner (MF), Catriona French (CF), Linda Hicks (LH), Simon Jordan (SJ), Alan Mellor (AM), Liz Ruston (LR), Ronald Stevenson (RS).

In Attendance: Tess Rogers, Parish Clerk, John Morris, District Councillor.

33/03/22 Chairman's Opening Remarks

JMB thanked Jon chitty for organising the purchase and installation of the new projector for the Memorial Centre.

34/03/22 To Receive Apologies for Absence

Malcolm Beswick, unwell, Patricia Jordan, District Councillor, unwell, Ken Billington also unwell.

35/03/22 To Receive Declarations of Interests

All dispensation requests must be made to the Clerk prior to the meeting. You must comply with the statutory and the Authority's requirements to disclose and withdraw from participating in respect of any matter in which you have a disclosable pecuniary interest.

None.

36/03/22 Village Hub

36/03/22.1 Update on the Afghan refugee families relocated to Brampton. Peter Menczer had circulated a report prior to the meeting in which he gave a summary of what had been put in place to help the five families relocated to Brampton.

37/03/22 Youth Matters & Funding

Peter Menczer had forwarded an email to the Chairman requesting the use of a hall in the Memorial Centre one evening a week between the hours of 18.45 and 21.15 commencing in May for the purpose of holding a youth club/drop in centre for older teenagers. This would mean re organising regular users' sessions. It might be possible to use the Lady Olivia Centre once it opens later in the year if there is nothing available at the Memorial Centre. JMB will reply to Peter Menczer and the issue will be placed on the agenda for the April Parish Council meeting.

Action: JMB

38/03/22 District Council Report

John Morris had forwarded a report which had been circulated to Councillors prior to the meeting.

38/03/22.1 LR raised her concern re point 6 of the report regarding the type of gate to be installed at the end of West End. She said that elephant gates (proposed to be installed) are not user friendly and access will be required by two farmers, the Alconbury and Ellington drainage board and National Highways. The Parish Council will write to the District Council asking if there was an alternative to that which they are considering.

(note following the meeting: John Morris has contacted the County Council regarding this).

38/03/22.2 John Morris asked for Councillors to note the dates of the next Councillor surgeries, one to be held at Hinchingbrooke on the 19th of March. The next held in Brampton will be on the 7th of May. Malcolm Beswick normally attends on behalf of the Parish Council.

39/03/22 County Councillor Report

As Mr Billington was absent and no written report having been forwarded there was no representation from the County Council. It was agreed to minute the Parish Council's concern at the lack of support from its local County Councillor who rarely attends meetings and never submits a report beforehand.

40/03/22 To Approve the Minutes of the Meeting held on the 16th of March 2022.

It was resolved to accept the minutes as being a true record of the meeting. MF proposed, seconded by NM, all agreed.

41/03/22 To Receive an Update about the Progress of Resolutions from the last Meeting.

41/03/22.1 196/12.21.4 remains outstanding. **Action** by Ken Billington.

41/03/22.2 196/12/21.6 and 196/12.21.8 remains outstanding. **Action** by JMB.

41/03/22.3 196/12.21.11 Regarding the land upon which the beacon stands. MS reported he is awaiting a reply from a member of the District Council who has been on leave.

41/03/22.4 196/12.21.11 Streetlights by the old officer's mess on Brampton Park. MS reported that the new owner of the land didn't indicate that there would be lights provided and he/she should be encouraged to provide this as the lamp posts are in position. This will be placed on the agenda for the next Greens and Footpaths meeting.

41/03/22.5 198/12/21. CCTV policy. The Clerk had checked up on the legislation and the policy will be brought to the April meeting for adoption.

41/03/22.6 10/02/22.4. Hedge by the lone cottage on Park Road. It is being difficult to find who owns the land to request the hedge be cut back.

(note following the meeting – John Morris has since reported the hedge to the District Council).

41/03/22.7 To consider purchasing a tree plaque for the Jubilee Tree. The Clerk had brought further information to the meeting, following which LR proposed the purchase of a plaque, seconded by JC. This was agreed by all except for one councillor who chose to abstain.

Action: Clerk

42/03/22 To receive and consider recommendations from the following committee meetings.

42/03/22.1 Finance held on the 2nd of March.

MF said that she would like to see the income and expenditure report each month.

Action: Clerk

- NM proposed acceptance of the report and the recommendations contained within it. Seconded by JC, all agreed.
- 42/03/22.2 Village Facilities held on the 7th of March.
Item 7.1 JRC will seek a second quote. However, the first appeared very reasonable. This will be reconsidered at the May Parish Council meeting.
NM proposed acceptance of the report and the recommendations contained within it. Seconded by SJ, all agreed.
- Action: JRC**
- 42/03/22.3 Sports & Recreations held on 9th of March.
Item 9.2 CF said the teacher of the skate park should be spoken to requesting the documents he should hold in order to carry out lessons with vulnerable groups.
(Note: since the meeting the required documents have been received by the office and all appear to be in order
CF proposed acceptance of the minutes and the recommendations contained within it, seconded by NM, all agreed.

John Morris left the meeting.

43/03/22 Parish Council Matters

- 43/03/22.1 Queens Jubilee celebrations - update.
- 43/03/22.1.1 JC said that Malcolm Beswick had agreed to help with any arrangements. A gentle reminder to this effect will be issued, Malcolm has already arranged a piper to be present at the time of lighting the beacon although the Parish Council is unaware of who this is.
- Action: Clerk**
- 43/03/22.1.2 JC said that the village clubs might like to be involved and the Parish Council should invite their help. He said that the 73 squadron air cadets would be interested in being present to show people around the new community centre.
- 43/03/22.1.3 The Parish Council will need to source a local builder to fill the beacon basket.
- 43/03/22.2 Elections briefing.
A diary of dates relating to the upcoming council elections had been circulated prior to the meeting. Notice of the election should be published on the Parish Council noticeboards and website on or before Monday the 28th of March.
- Action: Clerk**
- 43/03/22.3 To allocate delegated powers to the clerk should Operation London Bridge be actioned during the period of purdah in May.
This was agreed by all.
- 43/03/22.3 A brief update following the meeting held with the Neighbourhood Sergeant, Dominic Carmanati (DC), on the 10th of March.
JMB reported that an excellent meeting was held. The Police and Crime Commissioner had held a meeting, it would appear that the Parish Council had not received an invitation to the meeting, and it was queried as to why this was so, DC replied that anyone was able to attend these meetings but he would enquire as to why the Parish Council had not received an invitation.
CF asked if the concern regarding drug dealing in the Co Op car park on the High Street could be raised at the next meeting.
- 43/03/22.4 To consider adopting the LGA Model Code of Conduct following the decision made by Huntingdon District Council to do so at its' meeting held on the 23rd of February 2022.
JC proposed adoption of the LGA Model Code, seconded by AM. All agreed.
- 43/03/22.5 To agree to the NJC 2021-22 National Salary award.
CF proposed the 1.75 percent increase, seconded by AM. All agreed.

- 43/03/22.6 To accept the electrician's quote for remedial works required following the five-year electrical installation condition report.
It was agreed that this was necessary work affecting Health and Safety therefore it should be undertaken as soon as possible.
- 43/03/22.7 Review the Model Standing Orders
JC said that he and the Clerk had reviewed these in full the previous year, nothing has changed in that time therefore he proposed acceptance of the document as it stood. This was seconded by AM, all agreed.
- 43/03/22.8 To approve the CAPALC affiliation fee for 2022-23.
AM proposed acceptance of the fee of £954.64, seconded by JC, all agreed.
- 44/0322 Lady Olivia Centre**
- 44/03/22.1 Update
The contractors undertaking the theatrical fit out are being held up by the lead time on delivery of various pieces of equipment. It is still hoped that the Centre will open in June.
- 45/03/22 Planning - Monthly Report**
The report had been circulated prior to the meeting. NM asked for any questions.
MF queried what was the situation regarding The Dragoon public house. It appears there has been an application to change the usage from retail to residential.
- 46/03/22 Parish Communications**
- 46/03/22.1 Brampton Magazine
- 46/03/22.2 Facebook Page
- 46/03/22.3 Website
JMB reported that all the above are functioning well.
- 47/03/22 Representatives Reports**
- 47/03/22.1 JMB reported that he and the Clerk had attended a webinar that morning presented by Gallagher Insurance on the matter of Buildings Costs Rising, Implications of Underinsurance and the Importance of Risk Management.
- 47/03/22.2 JRC said that he had contacted Brown & Co regarding the re valuation of the Community Centres and was waiting for a contact to call him.
- 47/03/22.3 It was agreed to add consideration to be given to undertake a five-year inspection of all the trees for which the Parish Council is responsible, to the agenda for the next Greens and Footpaths meeting.
- 48/03/22 Correspondence Received**
- 48/03/22.1 District Council secures 99-year lease for Hinchbrooke Country Park enabling large scale investment.
Noted with much approval.
- 48/03/22.2 Introduction to Huntingdon District Council's Community Protection and Enforcement Officer.
It was agreed to invite Mr Hayes, who has held the position since August 2021 to speak at the Annual Assembly to be held in April.
- Action: Clerk**
- 49/03/22 To Accept Notices and Matters for The Next Agenda**
Adoption of the CCTV Policy

Please note that no decisions can lawfully be made under this item, LGA 1972 s12 10(2)(b) state therefore the Council cannot lawfully raise matters for discussion.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

50/03/22 Confidential Matters.

A discussion was held highlighting the need to determine the staffing of the Lady Olivia Centre when it opens. A meeting of the Personnel Working Group will be arranged to discuss this with recommendations to be brought to the April Parish Council meeting.

The meeting was closed at 21.00

Signed:
Chairman

Date: