

BRAMPTON PARISH COUNCIL

CHAIRMAN: John Michael Bainbridge



Minutes of the extra ordinary meeting of the **Finance Committee**
held on

Wed 6 April at 19.00 at the Lady Olivia Centre,
85 Central Avenue, Brampton.

Present: Alan Mellor, Chairman (AM), Mike Bainbridge (JMB), John Childs (JRC),
Jon Chitty (JC), Simon Jordan (SJ), Nigel Maggs (NM), Liz Ruston (LR).

In Attendance: Tess Rogers, Clerk.

1. To receive apologies.

None

2. Declarations of Interest.

None.

3. To receive an update on the Tender for the proposed car park extension to the west of the Brampton dental practice, located on the High Street.

AM reported that he is in receipt of the solicitor's confirmation that they have issued the change of lease to all participants and that he is in contact with David Sargent, Scout Leader, awaiting his signature on the change.

The invitation to tender for the project has been placed on the government's Contract Finder website. Once any tenders are received, latest date for these is the 17th of June 2022, these will be brought back to the main committee. A small committee will then be formed to deal with the project going forward.

4. To receive an update on the year end accounts.

The Clerk presented a handwritten report to those present, showing the end of the financial year's balances and how these are made up.

The year end will be completed, with the assistance of the accounts software company, on the 5th of May. The internal auditor will visit on the 31st of May and the 1st of June. The final accounts will be presented to the Parish Council for agreement and sign off at its' meeting on the 22nd of June. These will then be forwarded to the external audit company to reach them by the 1st of July.

5. To review the asset register.

The register had been circulated before the meeting. The valuation figures for the buildings have remained constant for many years and the Clerk is currently pushing for these to be updated prior to insurance renewal, due at the beginning of June 2022.

6. To consider the provision of mesh fencing around the Brampton Park allotments.

JMB reported that the current fencing is being pulled up and the allotments are being entered by unknown persons. Whips bordering the fenceline, previously planted, have been pulled out and there is a concern that if a more robust fencing isn't provided the allotment holders are in danger of having their allotments trampled on and invariably any produce grown, removed without their knowledge. A quotation had been received for paladeine fencing to surround the allotments along with a two-metre gate through which small plant would be able to access when necessary. The quotation value was £4,401.84 before VAT. NM proposed acceptance of this, seconded by LR and all agreed. Therefore, a recommendation to this effect will be made to the full Parish Council at its next meeting.

7. To consider a donation of £1,000 towards the support of 2 Ukranian families moving into the Dragoon public house.

JMB proposed this based on the Parish Council having provided support to the value of £2,000 towards the resettlement of five Afghan refugees earlier in the year. LR seconded the proposal and all agreed. Therefore, a recommendation to this effect will be made to the full Parish Council at its next meeting.

8. To consider the purchase of an additional laptop to be used by hall hirers in conjunction with the new projector.

JC said that hirers would be expected to bring their own devices through which they would access the projector once the appropriate software was downloaded. The laptop in question, would be purely for the use of the Parish Council to display agenda items etc during meetings. Currently the laptop used by the bookings clerk, is used for this purpose, which is quite disruptive to the work of the office. A quotation for both second hand and new laptops had been provided by the Parish Council's IT support company. JC proposed the purchase of the second-hand model, NM seconded the proposal and all agreed. Therefore, a recommendation to this effect will be made to the full Parish Council at its next meeting.

9. Consideration to be given to request received for monies towards youth activities.

Peter Menczer of the Village Hub was requesting a contribution of £4,250 towards the running of a youth club/drop-in centre. JRC said that the Parish Council had a commitment towards provision of youth facilities. It was agreed in principle, to recommend acceptance of the request to the full Parish Council. However, at the current time the Parish Council is unable to provide a room in which the club could meet, as the Memorial Centre is fully booked out by regular, long-term hirers at the times Peter Menczer has requested a room be made available. This will be monitored, and the youth club will be given priority when a room does become available. It may be possible to house the youth club in the Lady Olivia Centre once it opens.

10. Matters for discussion at the next Meeting.

SJ raised the provision of a notice displaying the Ouse Valley Way, to be placed at the end of River Lane. He reported that the cost for the notice could be met from the £50K being provided to Brampton and Buckden by Huntingdon District Council towards the

improvement of footpaths and cycleways. JRC has previously been tasked with providing a quote for the provision of a sign. The artwork would need to be purchased through the official route, but he would quote for the actual sign to which this would be attached. He would bring the figures to the next Parish Council meeting for consideration.

10.1 There were no other matters raised at this time, for consideration at the next meeting.

The meeting was closed at 8.15 pm

Signed:
Chairman

Date: