

BRAMPTON PARISH COUNCIL

CHAIRMAN: John Michael Bainbridge

Draft Minutes of the Village Facilities Committee Meeting Held on the 1st of November at 7pm in the Community Centre High Street, Brampton

Present: John Childs, Chairman (JRC), Margaret Footner (MF), Simon Jordan (SJ),
Nigel Maggs (NM), Mike Shellens (MS), Ronald Stevenson (RS).

In Attendance: Tess Rogers, Clerk

1 Apologies

None

2. Public Participation – User Group Representations

None

3. To receive and approve the minutes of the meeting held on the 6th of September 2021.

The minutes had been approved by the full Parish Council at the meeting held on the 15th of September.

4. To receive an update about the resolutions from the above meeting.

4.1 4.2 To prepare a sign for the rubbish bins in the MC car park – outstanding

4.2 8.iii A sign is required showing the location of the public conveniences – outstanding

4.3 8.viii To investigate the purchase of a ceiling mounted projector for the MC – outstanding.

5. Village Facilities; General:

5.1 Survey of where utility pipe works are sited to be carried out on the 4th of November.
Noted

5.2 To consider the budget for the 22/23 financial year.

Currently standing at £58,500 anticipated income over £146280 expenditure. Any further expected expenditure to be notified to the finance committee by the 10th of November.

6. Brampton Park; Sports Facilities, Lady Olivia Centre, Grounds Maintenance

6.1 Community Centre.

6.2 Grounds Maintenance.

Both above items to be directed to the recently formed 2nd Village Facilities committee responsible for outside matters.

7. Community Centre.

7.1 To consider removing the stage.

Not to be considered until the Lady Olivia Centre is fully in use as the stage is still used by some Community Centre users.

7.2 To consider the addition of a ramp at the front door for wheelchair use.

Derrick Dorks has previously made some alterations to allow access by wheelchair users.

However, consideration will be given to the provision of one set of double doors on an automatic opening system. This will involve removing the inner set of double doors currently in position. It was considered to request a nominal budget/capital amount of £10,000 for this project.

7.3 Request from the library organizers to consider additional ventilation other than opening doors and windows.

Consideration to be given to replacing the current windows with double glazed windows with integral vents.

7.4 To consider a wi fi booster – request from the library organizers.

<https://bramptonpc.sharepoint.com/sites/clerk/Shared Documents/2021/Village Facilities/Minutes/VF mins 01.11.21.doc>

- 7.5 This was approved as would not be a great expenditure
5-year electrical inspection – remedials and recommendations
Not currently available

8. Memorial Centre

- 8.1 Roof is leaking, to consider repair/replace.
NM and JRC will visit site to assess the damage before making a recommendation to the Parish Council for the repair of the roof.
- 8.2 To agree quote for blinds for the Community Room (if available).
Not available. JRC will opaque the small windows above the bar area.
- 8.3 To consider quotes for a new projector.
Quotes not available, these will be sourced before the next meeting.
- 8.4 Quote for lighting company to visit to lower one flood light to mount CCTV.
A quote for £630.00 plus VAT had been received, along with an estimate of £1800 to purchase the required equipment to lower the posts along with training. It was agreed to ask the contractor to make the visit to site to lower the post to enable the installation of the CCTV.
- 8.5 5-year electrical inspection – remedials and recommendations
Not available

9. Lady Olivia Centre

- 9.1 To discuss the delayed opening of The Centre.
Unfortunately held up by the agreed contractor having difficulty with timescales for the provision of the equipment from manufacturers and problems regarding the increased costs in said materials since the time the quote was received by the Parish Council. No date is currently available as to when the install of said equipment will commence.
- 9.2 Snagging issues.
There are issues with the external doors and door furniture is being awkward to source. Some issues have been attended to.
- 9.2 Glass outer panel of integral storeroom needs replacing with a solid panel.
It was considered that no expensive items will be stored in the storeroom therefore not too important to have it out of sight.
- 9.3 Storage of choir risers
It was agreed that space will be found to store these.

10.0 Play Areas

Responsibility of the 2nd VF committee.

11.0 Next Agenda Items

Nothing at this time.

Meeting closed at 8.30 pm

Signed:

Chairman

Date: