

BRAMPTON PARISH COUNCIL
CHAIRMAN: J.P. Chitty OBE MA CEng



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**MINUTES of the Village Facilities Meeting held Virtually
By Means of the Microsoft TEAMS Platform on Wed 11 Jan 2021**

Present: J Childs, Chairman (JRC), M Beswick (NB), J Chitty (JC) Mrs M Footner (MF), S Jordan (SJ),
N Maggs (NM), L. Rusden, M Shellens (MS)

In Attendance T Rogers, Parish Clerk, D Steel, Assistant Clerk,

1 To Receive Apologies

Tony Burnley, Senior Football Team

2 Public Participation – User Group Representations

2.1 There were no representatives present. However, Tony Burnley wanted his thanks known to the Parish Council's groundsmen for their work with the preparation of the football pitches and also to the Parish Council's admin team. .

3 To Receive and Approve the Minutes of the Meeting held on the 5 Nov 2020

3.1 The minutes had met with approval at the parish council meeting held on the 18 Nov therefore it was further resolved to accept these as being a true record of the meeting.

Carried

4 To receive an update about the progress of resolutions from the last meeting

4.1 4.1 - JRC will contact Brown & Co for the letter concerning the registration of the land at 32 Buckden Road.

JRC

4.2 4.2 storage of user groups' equipment – NM and JRC to do once health restrictions relaxed.

NM, JRC

4.3 4.3 - Recommendation and quote from Jason Williams re new projector – remains outstanding.

JRC

4.4 4.4 MB to meet with JRC regarding football club requirements.

MB/JRC

4.5 4.5 MUGA fence noise – JRC awaiting advice from Pettitt Sports.

JRC

4.6 7.1 To contact NRM Plumbing re the replacement of the water tank at the Community Centre – ongoing.

Clerk

4.7 7.3 JRC to contact Dampbusters with regard to outstanding work at the Community Centre.

JRC

5. Village Facilities General

5.1 To review the reopening date of the community halls following the current lock down.

5.2 To await further guidance from Central Government and Cambs Acre. In addition JC, DS and TR are attending a workshop being run by on the 25 January where more information will be gained.

5.3 General Matters

Concern was raised about the gates on the play areas at Farendon Road and Jaric Lane having been put on the wrong way which enables children to run out onto the road. The Clerk will contact Campbell Buchanan to ask for the gates to be reversed.

Clerk

6 Brampton Park, Sports Facilities, Lady Olivia Centre, Grounds Maintenance

6.1 First steps to consider once date for the handover of the Lady Olivia Centre is made known. Land transfers still not completed.

6.2 Fees for the hire of the Lady Olivia Centre

DS will circulate the hall hire fees charged by other parishes, along with the increased hire fees for the Memorial Centre and Community Centre due to take effect with effect from the 1st April 2021. It was agreed to set the hire fees at the next meeting to be held in April.

DS

7 Community Centre

7.1 Understage Clearout – mice present.

JRC will meet with Gordon Tait to decide on how best to clear out the area. Ongoing

JRC

7.2 Update following Dampbusters visit re damp/roofing problems

JRC reported that the leak at the back of the building had been repaired. However the office have not received an invoice. JRC will contact Dampbusters with regard to other necessary work that they were going to undertake.

JRC

7.3 Ivy causing damp.

The Clerk will ask the groundsmen to cut the ivy at the bottom of the plant and apply root killer

Clerk

7.4 Asbestos cement water tank – to be replaced.

7.5	The Clerk has contacted NRM Plumbing but received no reply. Contact will be made again and if no response another contractor will be found to carry out the necessary work. To note the annual fire risk assessment received from JPR fire Protection.	Clerk
7.6	Noted. The Clerk will ask the assistant caretaker for his view on the assessment. General Matters SJ asked if the bookcases stored in the hall were covering the radiators. JRC will check and if so move them away. Gordon Tait will be asked to check the temperature the heating is set at whilst the hall is closed due to covid.	JRC Clerk
8	Memorial Centre	
8.1	Update on bookings since reopening 10 groups have returned with 2 being new to the Centre. However, the halls were only used for a couple of weeks before the latest lock down came into force.	
8.2	CCTV Update A quote from QSG has been received along with a quote from the current provider. Once it is possible to meet in person a sub committee will form to consider the upgrade along with provision at the Lady Olivia Centre. The Clerk will send a holding response to the current provider.	
8.3	Signage required for the Parish Council waste bins in the car park. The general public are using the bins to dispose of their rubbish, particularly large items. JRC will provide notices informing the public that the bins are for the use of the Parish Council only.	JRC
8.4	To note the annual fire risk assessment received from JPR Fire Protection	Clerk
8.5	Noted. The Clerk will ask the assistant caretaker for his view on the assessment. General Matters NM said that there was a requirement to purchase hawthorn whips to fill the gaps in the hedge running between the car park and Thrapston Road. The Clerk will speak with the groundsmen and order the necessary from River Lane Nurseries.	Clerk
9	Skatepark	
9.1	To receive an update following the onset of the project The project commenced on the 7 December and is progressing well. It was agreed that the clerk should sign the contract on behalf of the Parish Council.	Clerk
9.2	2 quotes had been received for the external lighting project. It was agreed to accept that from Bendcrete Leisure at £24,860.00 plus VAT. One quote has been received for the internal works at £1464.00. It was agreed to pay to this value. MB has an electrician who might quote but the committee felt £1464.00 was a competitive price and will recommend this to the full Parish Council. At this point JC left the meeting.	MB
10	Playing Fields including Maintenance to Cricket Square and Football Pitches	
10.1	Hire out of pitches. The office had recently received two enquiries about the hiring of the pitches on the Memorial Playing Field. It was decided that the pitches are fully utilised by Brampton's own football teams therefore there would be no spare time during which other teams could hire the pitches.	
10.2	Hire of facilities during school holidays – Kick Off Sports It was agreed to defer this request due to the current Covid restrictions, after which approaches for the use of the facilities would be made on merit. It was commented that when the Parish Council last paid Huntingdon District Council to provide holiday activities it was reported that no young people attended the sessions.	
10.3	To consider fencing around the dugouts NM raised this issue with a view to keeping the young people from gathering in the dugouts when football isn't being played. MB asked the question that if the dug outs were blocked where would the young people gather? It was agreed to defer this matter until later in the Summer when it would be evident if there was a need to address it.	
10.4	A discussion took place regarding dogs running loose on the Memorial Fields as the signage says that dogs should be on leads. The Clerk will check this.	Clerk
11.0	Play Areas	
11.1	To repair or replace the safety surface play area Memorial Centre – quote from Wicksteed. A quote had been received to repair the damaged areas. The Clerk had asked the company if there was an alternative in order to reduce the price. An alternative had been provided but the company wouldn't guarantee the works as they were considered temporary measures. It was agreed that this wouldn't be suitable as the work should be guaranteed for a number of years. It was agreed to approve up to £4000.00 for the replacement /repair but before a final decision is made JRC and the Clerk will meet and walk the playground and agree on the level of repair required. The Clerk will source another company to ask to quote for the works before a final	Clerk

- 11.2 decision is made.
To note the annual play area inspection reports received from the Playground Inspection Company.
The inspections for both the Memorial Centre play area and that at Laws Crescent were carried out on the 18 Nov 2020. These were noted. The Clerk said the reports had been passed to the grounds staff who will go through them and note any necessary repairs to be undertaken whereby the appropriate parts will be ordered and the repairs be made.

12 Next Agenda Items

- 12.1 Revisit the fencing of the play area at the Memorial Centre.
12.2 To consider replacing the play equipment at Laws Crescent.

Close of Meeting

20.15

These minutes remain draft until ratified at the next meeting

J R Childs, Chairman